Applying for DXCC With QSL Cards

How to Apply for DXCC Via DXCC Card Checker Using Paper Forms – Dave Vest K8DV

The applicant and the DXCC Card Checker will be advised of any errors or discrepancies encountered by ARRL staff. Applicants and DXCC members may send cards to ARRL Headquarters at any time for review or recheck if the individual feels that an incorrect determination has been made. Cards not eligible for field checking must be sent to ARRL and cannot be sent along with an application checked by the checker.

The applicant can opt to send the entire submission to ARRL if they wish. Any QSL deemed ineligible sent with an application will be returned unprocessed.

To Submit an Application To The Card Checker

- The applicant should look through all the cards and check for the following:
- Your Main Application sheet must be the latest issue.
- Your callsign and the callsign of the station worked is on each card.
- The CALLSIGN QSO DATE, BAND, MODE and ENTITY is on each card
- That the Entity callsign and the Entity name match on each card
- The card has not been altered in any way.
- That you have at least 100 cards if you are making your Initial or First application.
- 160M cards and deleted entities OK.

The applicant should sort the cards in order – first by band, then by mode. Cards with multiple QSO's must be together in a group of their own, at the end. Cards must NOT be sorted alphabetically. The Sort Order of the cards MUST MATCH EXACTLY the order of which the cards appear on DXCC application Form (Part 2 The listings)

Initial New DXCC Application Form Part 1

Forms can be found here: DXCC Application Forms The information on Part 1 tells DXCC what you are requesting and it also tells them your current mailing address so that all returns can be sent to the proper address. There is also the applicant's affirmation section. Check which award you are applying for eg: NEW, ENDORSEMENT, MIXED or PHONE or CW etc. Then list the Number of cards and the Number of QSOs

Complete the right hand side of the form with your name, callsign and all other details.

DXCC Fees are shown in DXCC Rules on this Website DXCC Fees Schedule

Endorsement Applications:

This is ONLY for building totals on Existing awards. Often people check off endorsements when they do not have an award but are only building totals for a future award. Once you have a DXCC you can build your number as you wish. There are no restrictions. When you finally reach 100 then you can check off NEW. Then, in future submissions you can endorse them. Your name and address is required as this affects where your paperwork will be sent AND where the yearbook will be sent. The yearbook is not sent to the QST address unless the DXCC address is the same as the QST address. You must sign and date it and place the month and year of your membership expiration if you are an ARRL member.

Applications have been placed on hold if the signature is missing.

Part 2: The Record Sheet:
This is the second part of the application DXCC Application Forms where you list the QSO's you intend to claim credit for with the submission. The importance of accuracy and legibility here *cannot be emphasized enough*. Cards may be rejected if complete information is not on the record sheet. The applicant's callsign shown on the card must match exactly. If it is different in anyway it will be rejected. (eg: K8DV is not the same as KD8V etc).

Sending Your Cards
Package up your cards and SIGNED Application form securely and send them to the DXCC Card Checker:
David Vest, K8DV
2934 Rontina Blvd
Goshen, OH 45122

Mailing Suggestions
1. Label the first envelope or Pack to me with the address above and your return address.

2. Label the second envelope or pack to your home address with the address above on the back. I will return your cards in the same envelope.

3. Enclose a third business sized envelope (with at least one unit of first class postage) on it. Have it addressed to:
DXCC Desk, ARRL HQ
225 Main Street
Newington CT 06111
USA
The third envelope will be posted by the card checker to the DXCC Desk with your application form inside.

Payment
The ARRL DXCC requires payment for all awards and endorsements. You can do that by simply filling in your Credit Card details on the right-hand column of Application Form A. ARRL will then charge EXACTLY the amount required to your Credit Card in US Dollars converted to New Zealand Dollars. DXCC Schedule of Fees

Basic Do's and Don'ts for DXCC Applicants

Do's
Be careful, check closely every card carefully BEFORE submission.
Make sure applications are complete and information is legible
Make sure ALL data is recorded properly
Make sure entity name and callsigns match (this is a frequent problem)
If the record sheet is not in proper order, the applicant must re-do the application in the proper format.
Don'ts
Don't leave fields that are blank on the record sheet, all fields are required
I strongly suggest that you look at the ARRL DXCC web site
It will give you insight into what the rules are all about.
If you have any problems or questions concerning your application you can reach me at k8dv@cinci.rr.com

73,
Dave, K8DV